

Hennessy Catholic College

Live Spiritually

Act Justly

Learn Dynamically

Policy Area/ Name	Student vehicle policy (February 2014)
Rationale/ Core Beliefs	<p>Driving cars can present a number of safety and legal issues for the students, their families and the College. For this reason, this College does not encourage students to drive to school or to travel as a passenger with a student driver. However, the College recognises that parents may wish their children to drive to and from school, or to be a passenger, with a student driver. Therefore, in such instances, parents need to notify the College in writing of their child's intention to drive to school or to travel to school with an authorised student driver.</p> <p>The following procedures have been established in order to regulate a system that will enable the College to prioritise student safety. For this reason, the College requests that both the student's parents and the student commit to uphold the College policy. All of us who live in regional Australia understand the importance of the safety of all people, but particularly young people on our roads.</p>
Area/Issue being addressed	<p>The purpose of this policy is to set out the conditions in which the students at Hennessy Catholic College are permitted to drive to and from school or to be a passenger with a student driver. Underlying these conditions is an understanding that at all times, students will drive in a safe manner and in keeping with NSW road rules and regulations. The intention of the staff and parents of students at this college is to do all we can to keep safe those students of ours who drive.</p>
Implementation Process	Refer procedures
Measures of achievement	<p>Infringement of this Policy</p> <p>Infringement of this policy cannot be tolerated as it will potentially expose drivers and their passengers to danger. Drivers, passengers and the College may also be subject to litigation. In the event of an infringement of this policy, both the parents and the student will be contacted by the school to further discuss the school's expectations of student drivers and passengers and the necessity for commitment to the conditions outlined in the Student Vehicle Policy.</p>

Procedures

Prior to beginning driving to school a student must obtain the student vehicle policy and "Application to Drive to and from school" forms from the Director of Community:

Student Drivers:

- Complete an 'Application to drive to and from school' form which includes completing

- * Vehicle registration details for the car/s in question;
- * Provisional Driver's Licence details;

- Attach a photocopy of their licence
- Attach students passenger permission form(s)

Student Passengers:

- Complete student passenger form attachment from "Application to drive to and from school" forms.
- Parent is to sign this form once details are completed to confirm permission to travel with nominated driver.
- Completed form is to be given to driver who will submit with their application to drive to and from school forms.

Please note:

- * *The student may commence driving to and from school once they have received their confirmation to drive email from the director of community post the form(s) being signed off by Director of Community and Principal*
- * *The consent to drive applies only to driving to and from school. The student's vehicle **may not be used** at lunchtime without written permission from parents requesting an Exit Pass and permission to use the vehicle during school hours. Students must follow normal procedures for exit and return via the Front Office.*
- * *Should the student driver fall ill at school he/she will not be permitted to leave the school premises in the vehicle without parents being contacted and advised of their child's condition.*

Parking

- * Students are not permitted to park their vehicles on school property.

Students as Passengers

- * Unless there are exceptional circumstances (see below), only the sibling/s of a student driver may travel as a passenger/s in a vehicle driven by a student driver.
- * A student may only travel as a passenger in a car driven by his/her sibling with written parental consent and the approval of the Principal.
- * This form must be completed for each child in the family intending to be a passenger.
- * The 'Application for Consent to be a Passenger' form must be completed, submitted and approved by the Principal. This form must be signed by both the passenger's parents.
 - It may be necessary for the school to request the student to confirm their permission to travel with if there are concerns regarding his/her safety.

Exceptional Circumstances

Exceptional circumstances to any of the above procedures must be applied for in writing to the Principal.

Infringement of this Policy

In the event of an infringement of this policy, both the parents and the student will be contacted by the school to further discuss the school's expectations of student drivers and the necessity for commitment to the conditions outlined in the Student Vehicle Policy.



Application to drive to and from school

Student Name: _____ (please print)

NSW Driver's Licence Number: _____

(Please complete both vehicle details if seeking permission for your child to drive more than one car)

Vehicle 1 Details

Model: _____ Make: _____

Colour: _____ Year: _____

Registration Number: _____

Vehicle 2 Details

Model: _____ Make: _____

Colour: _____ Year: _____

Registration Number: _____

Commitment to HCC's Student Vehicle Policy

Student (please print) _____

I have read and understand the conditions of the Hennessy Catholic College's Student Vehicle Policy. I am willing to uphold the conditions of the policy.

I understand that should the school have any concerns regarding my safety as a student driver, my parents and I will be contacted immediately.

Signed: _____ Date: _____

Parents/Guardians

I/ We (please print) _____ have read and understand the conditions of Hennessy Catholic College’s Student Vehicle Policy.

I am/ We are willing to uphold the conditions of the policy and give permission for my/our son/daughter (please print) _____ to drive the aforementioned vehicle/s to and from Hennessy Catholic College.

I/We give permission for the following students to travel with our son/daughter when driving. **(Permission form from passenger parents must be attached to this application)**

I / We understand that should the school have any concerns regarding my/our child’s safety as a student driver, I/we will be contacted immediately.

Signed: _____ Date: _____

Signed: _____ Date: _____

Please submit this form and accompanying documentation to the Director of Community
Students may only commence driving to school once in receipt of the authorised Driver email.

Director of community

I approve this application for the privilege to be a student driver.

Signed: _____ Date: _____

Principal

I approve this application for the privilege to be a student driver.

Signed: _____ Date: _____

Application for Consent to be a Student Passenger

Name of student passenger: _____

Name of student driver: _____

Student (please print):

I have read, discussed with my parents and understand the conditions of Hennessy Catholic College's Student Vehicle Policy. I am willing to uphold the conditions of the policy when travelling as an authorised student passenger with _____ (please print).

I understand that should the school have any concerns regarding my safety, my parents will be contacted immediately.

Signed: _____ Date: _____

Passenger Parent Permission (please print):

I/We give permission for my/our son/daughter _____ (please print) to be a passenger in a vehicle driven to and from Hennessy Catholic College by _____ (please print name of student driver).

Signed: _____ Date: _____

Please submit this completed form to the driver who will then attach to their application to "Drive to and from school" and submit to Director of Community. Approval to travel as a passenger will commence on receipt of the authorised Passenger email.

Director of community

I approve this application for the privilege to be a student driver.

Signed: _____ Date: _____

Principal

I approve this application for the privilege to be a student driver.

Signed: _____ Date: _____