<table>
<thead>
<tr>
<th>Policy Area/Name</th>
<th>School Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rationale/ Core Beliefs</td>
<td>Encouragement of students to attend school and how non attendance is managed.</td>
</tr>
<tr>
<td>Area/Issue being addressed</td>
<td>Monitoring and reporting on attendance</td>
</tr>
<tr>
<td></td>
<td>Management of non attendance</td>
</tr>
</tbody>
</table>

**Implementation Process**

- Roll marking procedures are to be followed in PC. Teachers should also mark a class roll at the beginning of each lesson.
- Welfare Co-ordinators and AP admin/welfare regularly check the roll for completion & discrepancies.
- Parents of students who are regularly away should be contacted. Official warning should also be given of N warning due to extended absenteeism.
- Lunchtime detention with Welfare Co-ordinators for non attendance at school.
- Parents can be invited in for an interview and alternate arrangements made, such as work placement, to inspire the student to come to school.
- Curriculum AP uses physical intervention to assist student in the return to regular school attendance

Refer policy

**Measures of achievement**

- Student attendance improves.